

Steps in Time's

COVID-19 Health and Safety Plan

Illness

- Please, do not come to the studio if you have a cough, fever or are sick.
- Please, do not come to the studio if you have tested positive, or have had COVID-like symptoms, within the past 14 days.
- Please, do not come to the studio if you had close contact with a person who has tested positive for COVID-19, or has had COVID-like symptoms, within the past 14 days.
- Please, do not come to the studio if you have traveled to an [area where there are high amounts of COVID-19 cases](#) for 14 days upon returning to Pennsylvania.

Students

- Students must come dressed and ready for class.
- Students cannot change clothing anywhere within the studio.
- Students should bring the absolute minimum inside the studio.
- Students can bring their own water with a resealable lid.
- Students with multiple classes in one day, that are not back-to-back, must leave the studio until their next scheduled class time.

Face Coverings

- Everyone 2 years old, and older, must wear a face covering while entering and exiting the dance rooms, bathroom and anytime 6 feet of social distancing is not possible.
- Face coverings include any mask, shield or covering of both the nose and mouth.
- Students are not required to wear face coverings while actively engaged in dancing and performances that prevent the wearing of face coverings.
- Students will put their face coverings in an individual bin when not using.
- Students must wear face coverings while entering and exiting the dance rooms, bathroom and anytime 6 feet of social distancing is not possible.
- Students who prefer to wear a face covering while actively engaged in dancing and performances can do so.

Lobby / Studio

- The lobby / studio will be limited to students, faculty and staff.
- All parents / guardians, siblings and family members must wait outside of the lobby / studio.
- Everyone entering the lobby / studio must use hand sanitizer.
- All lost and found items will be disposed of at the end of each business day.

Classes / Classrooms

- Due to social dis-DANCING, individual class sizes will be smaller and available only on a first come, first served basis.
- Faculty must wear face coverings during class.
- Students must abide by their "assigned" 6' x 6' marked social dis-DANCING area for that day's class.

Restroom

- Students should go to the restroom before coming into the lobby / studio.
- The restroom will be limited to students, faculty and staff.

Cleaning

- All frequently touched surfaces will be cleaned after every class.

Drop-Off

- Students must enter through the front lobby.
- Students will be lined up in the front lobby by class.
- Students will be escorted to their classroom.

Dismissal

- Students will be escorted, and dismissed, individually by their class.
- Non-driving students must be released to a parent / guardian at their designated dismissal door.
- Please be prompt with drop off and pick up, we have timing set in place to be able to clean in between classes.

Tuition / Payments

- Tuition, payments and/or fees can be dropped off in the lobby / studio, during regular business hours, There will be a lock box on a table in the waiting room or mailed to the studio: 1139 Sumner Avenue, Whitehall, PA 18052
- We only accept cash or checks. Make all checks payable to: Steps in Time.
- All tuition, payments costs and/or fees will not be prorated.
- Any tuition received after the 15th of the month will be charged a \$20 late fee.
- For this season only, we will not be offering year in full tuition payments.

Everyone entering Steps in Time must agree with, and follow, our COVID-19 Health and Safety Plan which may change at any time. If you have any questions, please email: stepsintime@verizon.net.